



PO NUMBER: _____

DATE OF REQUEST: _____

TITLE OF PLAN: _____

REQUEST FOR: _____

Evacuation Diagram







































Block Plan

How many floors? _____ How many diagrams? _____

Does the site require an overview due to large site? _____

REMARKS: _____

LEGEND

	CO ₂ extinguisher		Fire blanket		Automated external defibrillator
	Water extinguisher		Spill kit		Manual call point
	Powder extinguisher		First aid kit		Emergency call point
	Foam extinguisher		Fire hydrant		Emergency Warning and Intercommunication System
	Wet chemical extinguisher		Fire hose reel		Emergency phone (WIP)
	Vaporizing liquid extinguisher		Smoke doors		Specialized evacuation devices, including stairwell evacuation devices, if provided
	Emergency exit		Fire doors		
	Emergency exit		Smoke walls		
	Assembly area		Fire walls		
	Refuge area		Mimic panel		
	Thermal detector		Fire indicator panel		
	Fire Alarm Strobe		Concealed in Roofspace		
			Under Storage / Seating		Speaker
					Beacon / Strobe
					Fire Panel
					WARDEN INTERCOM POINT

PLEASE PROVIDE THE FOLLOWING DETAILS ON THE LAYOUT SPACE:

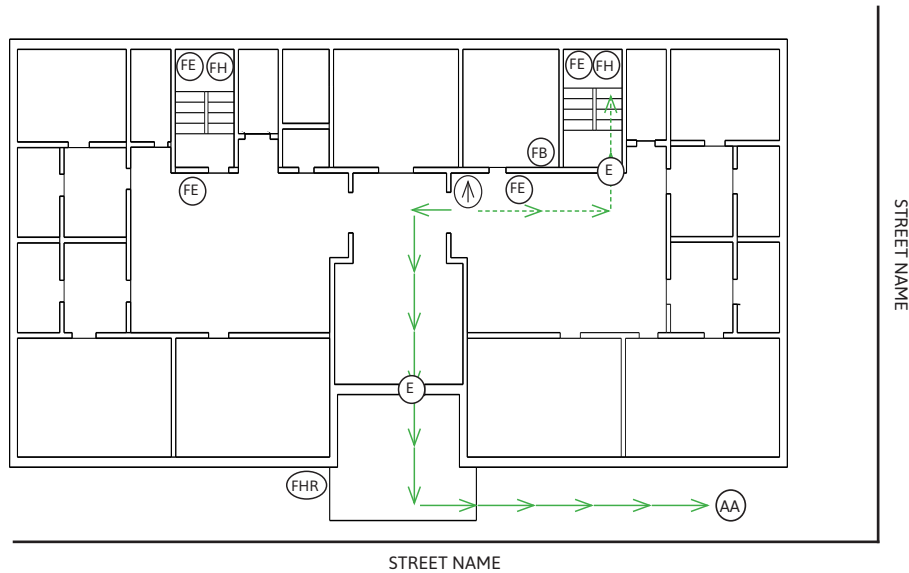
Please provide a pictorial representation of the floor plan or area

Please indicate the following on the drawing:

- Site Name
- Complete Address
- The names of any roads boarding your property
- The 'YOU ARE HERE' location
- Your assembly points with a brief explanation of where they are located (for example 'CarPark', or 'On the grass verge', etc.)
- Your evacuation routes
- Alternative evacuation routes (*if applicable in dotted line)
- The designated exits in the facility
- Any emergency contacts you need on the diagram.
- Any details from your emergency plan that you need on this diagram.

- If the following communications equipment, where installed:
 Warden intercommunication points (WIPs)
 Manual call points (MCPs), and emergency call points (ECPs)
 Main controls/panels for the occupant warning equipment.
- Hose reels
- Hydrants
- Extinguishers (Please specify the type of extinguisher installed)
- Fire blankets
- First aid stations and kits
- Spill response kits.
- Fire indicator panel (FIP), if provided.
- Refuges, if present.
- Anything else that is important in a Fire or emergency relative to your site.

BASIC INPUT SAMPLE:



LEGEND:

- (FA) FIRE ALARM (FE) FIRE EXTINGUISHER (FB) FIRE BLANKET (FH) FIRE HYDRANT (E) EXIT (FHR) FIRE HOSE REEL
- > PRIMARY EVAC ROUTE - - -> SECONDARY EVAC ROUTE (↑) YOU ARE HERE (AA) ASSEMBLY AREA



LAYOUT SPACE



Site Name: _____

Full Address: _____

Post Code: _____

State: _____

Assembly Area Location: _____

A large, empty rectangular box with a black border, intended for drawing or writing a layout.