



EVACUATION DIAGRAM

Customer Address

Assembly Area: Grass verge on street

Level 1 / Ground



IN CASE OF FIRE

- R REMOVE PEOPLE**
FROM IMMEDIATE DANGER
- A ALERT FIRE SERVICE**
CALL 000
BREAK MANUAL CALL POINT
ADVISE FIRE WARDEN OF LOCATION
- C CONFINE FIRE AND SMOKE**
CLOSE DOORS AND WINDOWS
(IF SAFE TO DO SO)
- E EVACUATE**
TO THE ASSEMBLY AREA

EVACUATION PROCEDURE

STAGE 1: Removal of people from Immediate Danger Area

Occupants and staff in the immediate danger area are to assemble a safe distance away from the fire and smoke. When the area has been evacuated all doors and windows should be closed to contain fire.

STAGE 2: Removal To Safe Area

If the severity of the smoke or fire warrants further evacuation, occupants should be moved through fire/smoke doors to a safe area.

STAGE 3: Complete Evacuation of Entire Complex

Should the emergency necessitate evacuation of the whole building, the Warden or the Fire Service will direct occupants from the safe place to the ASSEMBLY AREA. (Do not Re-enter the Building until Clearance is Given by Authority.)

STAGE 4: ROLL CALL.

To be conducted as soon as possible and ensure all Persons are accounted for. Report all missing persons to FIRE OFFICERS.



Mobility Impaired persons should evacuate immediately on hearing the fire alarm assisted by a nominated person.



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DATE OF INSTALLATION: AUGUST 2026
VALID TO: AUGUST 2031
REVIEW DATE: AUGUST 2027

NOT TO SCALE

LEGEND



DIAGRAM COMPLIES WITH THE MINIMUM ELEMENTS OF SECTION 3.5.5 OF AS3745:2010